

# OpenOffice Base ? A Simple And Useful Database Management Tool

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When most people think OpenOffice, they think of word processing or spreadsheets. What many people do not realize is that OpenOffice also includes Base, a database system roughly equivalent to MS Access. Many businesses and individuals use these systems to allow even non-technical people to enter, store, retrieve and organize their data. Using Base, you can follow simple steps to create an easy, user-friendly way for people to store and retrieve information using custom-designed forms and reports.

## Getting Base

Base is part of the OpenOffice package, and packages for all platforms can be downloaded here. Linux users likely won't need the manual download, as the full OpenOffice suite is typically available in the standard repositories of most distros.

## Creating Your Database

When you launch Base, you'll be taken to a "wizard" which can guide you through the first few steps.

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**Source URL:** <http://www.tuxmachines.org/node/47191>

## Links:

[1] <http://www.tuxmachines.org/taxonomy/term/127>

[2] <http://maketecheasier.com/openoffice-base-useful-database-management-tool/2010/08/17>